

ANNUAL PROCUREMENT PLAN FOR ERB - 2017

No.	Description	Unit	Quantity	Procurement Method	Source of Funds	Prior Authorisation required	DATE FOR		
							Tender Invitation/ Advertising	Commencement of Contract Execution	Completion of contract
	Media Program Series	Spot		SB	ERB	NO	9/2/2017	21/2/2017	28/2/2017
						NO	6/3/2017	17/3/2017	24/3/2017
						NO	8/8/2017	17/8/2017	25/8/2017
	Advertising (Newspapers)	Lot	4	SB	ERB	NO	1/3/2017	9/3/2017	15/3/2017
						NO	5/6/2017	13/6/2017	16/6/2017
						NO	2/10/2017	10/10/2017	17/10/2017
	Firewall	Lot	1	SB	ERB	NO	3/4/2017	24/4/2017	12/5/2017
Sub Total									
	Office Equipment	Each	1	SB	ERB	NO	8/2/2017	14/2/2017	24/2/2017
	Office Equipment	Lot		SB	ERB	NO	13/3/2017	29/3/2017	21/4/2017
	Beverages	Lot	4	SB	ERB	NO	6/2/2017	10/2/2017	10/2/2017
						NO	6/3/2017	14/3/2017	14/3/2017
						NO	3/4/2017	12/4/2017	21/4/2017
						NO	5/6/2017	9/6/2017	9/6/2017
						NO	10/7/2017	25/7/2017	21/7/2017
						NO	4/9/2017	8/9/2017	8/9/2017
						NO	2/10/2017	12/10/2017	20/10/2017
						NO	6/11/2017	10/11/2017	10/11/2017
	Procurement of Stationery	Lot	4	SB	ERB	NO	13/2/2017	17/2/2017	24/2/2017
						NO	3/4/2017	12/4/2017	28/4/2017
						NO	1/6/2017	13/6/2017	30/6/2017
						NO	4/9/2017	8/9/2017	8/9/2017

Lunch and Refreshments	Lot	3	SB	ERB	NO	6/2/2017	13/2/2017	16/2/2017
					NO	3/5/2017	9/5/2017	12/5/2017
					NO	4/9/2017	11/9/2017	15/9/2017
Conference Facility	Lot	5	SB	ERB	NO	4/4/2017	10/4/2017	25/4/2017
					NO	8/5/2017	15/5/2017	19/5/2017
					NO	10/7/2017	17/7/2017	21/7/2017
					NO	2/8/2017	9/8/2017	18/8/2017
					NO	11/9/2017	15/9/2017	22/9/2017
Consultancy services	Lot	1	SB	ERB	NO	6/3/2017	27/3/2017	14/4/2017
Printing services	Lot	1	SB	ERB	NO	4/9/2017	15/9/2017	29/9/2017
Printing of 2016 Annual Report	Each	1000	SB	ERB	NO	7/6/2017	23/6/2017	7/7/2017
Office repairs and Maintenance			SB		NO	1/2/2017	9/2/2017	24/2/2017
					NO	2/3/2017	10/3/2017	28/3/2017
					NO	3/4/2017	12/4/2017	30/4/2017
					NO	2/5/2017	10/5/2017	24/5/2017
					NO	1/6/2017	9/6/2017	23/6/2017
					NO	6/7/2017	17/7/2017	31/7/2017
					NO	1/8/2017	9/8/2017	25/8/2017
					NO	4/9/2017	12/9/2017	29/9/2017
					NO	2/10/2017	10/10/2017	27/10/2017
					NO	6/11/2017	14/11/2017	30/11/2017
					NO	4/12/2017	12/12/2017	29/12/2017

Servicing of motor vehicles					NO	1/2/2017	7/2/2017	14/2/2017
					NO	1/3/2017	9/3/2017	17/3/2017
					NO	3/4/2017	7/4/2017	13/4/2017
					NO	3/5/2017	9/5/2017	12/5/2017
					NO	5/6/2017	12/6/2017	16/6/2017
					NO	10/7/2017	17/7/2017	21/7/2017
					NO	1/8/2017	9/8/2017	18/8/2017
					NO	4/9/2017	11/9/2017	15/9/2017
					NO	2/10/2017	9/10/2017	13/10/2017
					NO	1/11/2017	7/11/2017	10/11/2017
					NO	4/12/2017	11/12/2017	15/12/2017

Publicity (Advertisements)	Spot	SB	ERB	NO	13/2/2017	20/2/2017	28/2/2017
				NO	6/3/2017	15/3/2017	22/3/2017
				NO	9/5/2017	18/5/2017	26/5/2017

Sample Analysis	Lot	4	SB	ERB	NO	1/2/2017	9/2/2017	28/2/2017
					NO	15/5/2017	22/5/2017	2/6/2017
					NO	4/9/2017	11/9/2017	27/9/2017
					NO	13/11/2017	20/11/2017	30/11/2017
Radio recording and Adverts	Spot		SB	ERB	NO	8/5/2017	16/5/2017	24/5/2017
					NO	8/8/2017	16/8/2017	23/8/2017
					NO	1/11/2017	9/11/2017	23/11/2017
Sample Analysis	Lot	2	SB	ERB	NO	7/2/2017	14/2/2017	24/2/2017
					NO	12/6/2017	20/6/2017	29/6/2017
Personal Protective Clothing	Lot	1	SB	ERB	NO	2/5/2017	10/5/2017	31/5/2017
Grading Stickers	Each	TBA	SB	ERB	NO	6/3/2017	14/3/2017	31/3/2017
					NO	1/8/2017	8/8/2017	31/8/2017
Sampling Cans	Each	TBA	SB	ERB	NO	13/6/2017	21/6/2017	7/7/2017
Sample Analysis	Lot	2	SB	ERB	NO	20/3/2017	28/3/2017	7/4/2017
					NO	14/8/2017	22/8/2017	6/9/2017
Conference Facility	Lot	1	SB	ERB	NO	12/6/2017	20/6/2017	30/6/2017